

**Town of Redding
Redding Safety Committee Quarterly Meeting Minutes
Thursday, 3/5/2026 at 4:00PM
Zoom Meeting**

Filed subject to approval.

Present

- Zachary Smith, Co-Chair, Finance Department
- Jim Sanders, Finance Director, Finance Department
- Paige Silva, Highway Department
- Ginger Fiore, Selectman's Office
- Shaun Donnelly, Facilities Director
- Tim Succi, Captain, Redding Police Department
- Mike D'Agostino, Director of Facilities & Operations, ER9
- Sara Scrofani, Assistant Superintendent for Finance, Operations, & Technology, ER9
- Rob Blick, Park & Recreation Department

1. Call Meeting to Order

Co-Chair Smith called the meeting to order at 4:00PM.

2. Approval of the Motions & Minutes from the Quarterly Meeting of the Redding Safety Committee (RSC) held on Thursday, 12/4/2025.

Motion:

Captain Succi made a motion to approve the motions and minutes from the Quarterly Meeting of the RSC held on Thursday, 12/4/2025. Mr. Donnelly seconded the motion. The vote was unanimous, and the motion carried.

3. Old Business.

- **Georgetown Wire Mill**

Co-Chair Smith asked Mr. Donnelly about the water main break at 1 North Main Street. Mr. Donnelly stated this was a sewage blockage. The pipe needs to be inspected to see if actual damage occurred.

- **Traffic Enforcement**

Co-Chair Smith asked Captain Succi about traffic enforcement. Captain Succi stated that enforcement has increased in the past couple of months. Speed signs will be implemented once temperatures increase.

- **Heating, Ventilation, & Air Conditioning (HVAC) – Town Hall and Redding Community Center (RCC)**

Co-Chair Smith asked Mr. Donnelly about the HVAC work at the RCC. Mr. Donnelly stated that this project will start in Spring 2026.

- **Water at RCC**

Co-Chair Smith asked Mr. Donnelly about the progress on the water project at the RCC. Mr. Donnelly stated that the chlorination device was installed. The amount of chlorine is being set by the installer, and it is being manually logged. Once the FY 2027 budget passes, an auto-logging device for the chlorination device will be installed.

- **Town Hall Front Steps**

Co-Chair Smith asked Mr. Donnelly about the Town Hall Front Steps. Mr. Sanders stated that due to the seriousness of this item, it has been moved from a Capital Item in FY 2027 to a Capital Item in FY 2026. The Town of Redding will use LoCIP (Local Capital Improvement Program) funding to pay for this repair/replacement.

4. New Business.

- **Review of First Reports of Injury (FRIs) for the Schools and the Town since the Quarterly Meeting of the RSC on Thursday, 12/4/2025.**

Co-Chair Smith discussed FRIs for the Town.

- An EMT-Trainee hit their head on the ground after having a seizure. The EMT had dropped a patient off at the Danbury Hospital ER. They were brought into the Danbury Hospital ER and were released around Noon on the same day. The Town of Redding does not keep track of Volunteer Firefighter lost time.
- A Transfer Station Attendant fell on their left side while bending. They were bending into a dumpster to clean the edge of the dumpster. The Attendant went to urgent care and had no lost time.
- A Facilities Laborer slipped on ice. They bruised their lower back. There was no treatment sought and no lost time.
- A Police Officer was training at the academy (they are a recruit). They had unspecified arm pain while participating in physical fitness training. They received treatment and had no lost time.
- An Extended Day Counselor injured their ankle while sledding. Their ankle had been placed under their body. The Counselor heard a crack and their ankle became swollen. The ankle was iced, the Counselor went to urgent care, and eventually the ankle was in a boot. The Counselor was given light duty work.
- A Highway Laborer was driving a plow truck during a storm. The Plow Truck had been called out to rescue a trapped vehicle. The plow truck overturned on the right side of the road on an embankment. Items within the cab of the truck flew around during the rollover. The Laborer was struck by these items in multiple locations on their body. They had a nosebleed and their body was sore. The Laborer went to urgent care the next day and there was no lost time.

Co-Chair Smith stated that the seizure was a preexisting condition of the EMT-Trainee.

Co-Chair Smith stated that there were two falls in this batch of FRIs. Ice and improper balancing are frequent causes of falls.

Co-Chair Smith asked Mr. Succi about the arm pain the Police Officer experienced. Captain Succi stated that this occurred during physical training at the academy. It was minor pain and the Police Officer is back to 100% functionality.

Co-Chair Smith asked Mr. Blick about the Extended Day Counselor who was injured while sledding. Mr. Blick stated that the Counselor was injured doing an activity with inherent risk. Mr. Blick stated that the necessary paperwork for reporting the FRI was not readily available. Co-Chair Smith stated that this paperwork will be distributed to all relevant departments to ensure proper reporting and procedures can be followed.

Mr. Sanders stated that there will be an effort to encourage residents to stay off the road during snowstorms. This will improve the safety of both residents and employees.

Co-Chair Smith asked Mr. D'Agostino and Ms. Scrofani about FRIs for the Schools. Mr. D'Agostino stated that he did not have any information on FRIs for the Schools.

Mr. D'Agostino described an incident relating to catch basins at the school parking lots. A catch basin grate crumbled and fell in while someone was driving out of the lot. The person did not damage their car or get hurt. Mr. D'Agostino stated that these catch basins need attention due to their condition.

Co-Chair Smith stated that Town Hall experienced large ice dams due to consistent melting and freezing. It got to the point where the handicap ramp had to be closed to prevent injury due to the large icicles forming.

- **Safety Concerns & Prevention Measures at School and Town Facilities.**

Ms. Fiore stated that there is an ordinance being developed to prevent street parking during snow storms to improve resident and employee safety.

Ms. Fiore asked Co-Chair Smith about the paperwork/procedures for First Reports of Injury. Co-Chair Smith stated that the information will be forwarded to all departments.

Co-Chair Smith asked Ms. Fiore and Ms. Silva what kind of enforcement will accompany the parking ordinance. Ms. Silva stated that a fine will be implemented for any violations.

5. Adjournment.

Motion:

Mr. Sanders made a motion to adjourn the meeting. Mr. Blick seconded the motion. The vote was unanimous, and the motion carried.

The meeting was adjourned at **4:19PM.**

Submitted by,

Zachary Smith